

**QUARTERLY MEETING OF THE BOARD OF MANAGERS  
OF SPECIAL IMPROVEMENT DISTRICT #2  
OF THE RIO GRANDE WATER CONSERVATION DISTRICT  
November 3, 2020, 9:00 a.m.  
By Zoom/Teleconference**

**Present:** Karla Shriver, President; Eric Hinton, Vice-President; Scot Schaefer, Secretary/Treasurer; Mark Deacon, BOM; Michael Schaefer, BOM; and, Harold Stoeber, BOM.

**Absent:** Gerald Ziegler, BOM; Greg Higel, Ex-Officio.

**Staff and Consultants:** Pete Ampe, Hill and Robbins P.C; Amber Pacheco, Program Manager; Rose Vanderpool, Program Assistant; Cheryl Anderson, Office Administrator; Clinton Phillips, Davis Engineering, Michael Carson, Database Administrator; and, April Mondragon, Administrative Assistant.

**Guests:** Deb Sarason, David Hofmann, and Lyla Davis.

**Meeting Called to Order**

President Shriver called the meeting to order at 9:05 a.m. A quorum was present.

**Approval of the Agenda**

President Shriver asked for amendments or for approval to the agenda. A motion was made to approve the agenda as presented. The motion was seconded and unanimously approved.

**Approval of Minutes**

President Shriver asked for additions, corrections or a motion to approve the following meeting minutes:

- April 13, 2020-Quarterly Meeting
- April 13, 2020-Executive Session
- August 4, 2020-Quarterly Meeting
- September 18, 2020-Special Meeting
- October 5, 2020-Special Meeting

A motion was made by Scot Schaefer to approve the minutes as presented. The motion was seconded by Michael Schaefer and unanimously approved.

**Public Comment**

President Shriver asked for public comment. Deb Sarason asked for the status of the contract with the Town of Del Norte. Amber Pacheco provided an update on the contract. Amber will provide a copy of the contract to the Division of Water Resources. David Hofmann asked how the State's new meter reporting tool was working out for the new well owners.

**Attorney's Report**

President Shriver asked for the attorney's report. Pete Ampe reported he is working with Amber Pacheco on contracts, reviewing water rights and assisting with the Interruptible Water Supply Agreement. Mr. Ampe also reported Subdistrict's No. 4 and 5 are working to secure water supplies for the first Annual Replacement Plan and Subdistrict's 3 and 6 continue to move along successfully under their Annual Replacement Plans.

**Program Manager's Report**

President Shriver asked for the Program Manager's report.

- **Financial Report**-Amber Pacheco presented the financial report. She highlighted the total expenses since formation for the Subdistrict and the payments/reimbursement that have been made to the Rio Grande Water Conservation District. Ms. Pacheco presented the Profit & Loss statement and the Balance Sheet both through the end of October.

A motion was made by Mark Deacon to approve the financial report as presented. The motion was seconded by Michael Schaefer and unanimously approved.

- **Update on Replacement Operations**-Amber Pacheco updated the Board on the Annual Replacement Plan operations and the amended depletions schedule. She highlighted the date the amended schedule was submitted and the date the new depletion rates went into

effect. Ms. Pacheco provided an update on forbearance agreements and listed the ditches that were used. She provided the reservoir account balances, and reported on a request made to Subdistrict No. 1 to lease water. Ms. Pacheco reported on the agreement with the Rio Grande Canal. Discussion was held on other possible water sources. President Shriver updated the Board on a joint subdistrict work session that was held and included the Trinchera Subdistrict.

**Discussion and Possible Action on Long Term Storage Agreement with San Luis Valley Irrigation District**

President Shriver asked for the discussion and possible action on the proposed long-term storage agreement with San Luis Valley Irrigation District. Amber Pacheco highlighted the terms of the proposed agreement. Cleave Simpson explained why the reservoir company was seeking a steady revenue stream. Mr. Simpson provided the amount of storage being offered as well as the cost of the potential storage agreement. Mr. Simpson described the challenge under the agreement will be allocating the storage to the Subdistricts; he asked for Subdistrict interest and feedback. Discussion was held on the possibility of purchasing water from Subdistrict No. 1 and possibly leasing water from Santa Maria.

A motion was made by Michael Schaefer to pursue conversations and gain more information on the potential storage agreement with San Luis Valley Irrigation District. The motion was seconded by Eric Hinton and unanimously approved.

**Update on Progress for Interruptible Water Supply Agreement (IWSA)**

President Shriver asked for an update on progress for Interruptible Water Supply Agreement (IWSA). Amber Pacheco reported she had contacted Peter Nichols and let him know the Board of Managers agreed to a cost-share and moving forward with the IWSA. Ms. Pacheco highlighted the need to seek additional engineering support and the need to work with CWCB in order to move forward.

**New Business**

President Shriver asked what plan the State Engineer's Office has in place for well owners that do not come into compliance with the Rules and Regulations. Deb Sarason explained how some eligible wells may be downgraded to exempt status and any others would have to be red-tagged until they are in compliance. Ms. Pacheco reported on a number of wells that have not approached the Subdistrict yet. President Shriver reminded everyone of the policy the Subdistrict put in place which must be followed when considering new well being added to the Subdistrict's ARP. Ms. Pacheco provided the period of time the Subdistrict would be considering new wells.


**Next Meeting**

A Special Meeting was scheduled for November 24, 2020, at 9:00 a.m. The Annual meeting is scheduled for February 2, 2021.

**Adjournment**

President Shriver asked for a motion to adjourn the meeting. A motion was made by Eric Hinton to adjourn the meeting. The motion was seconded by Scot Schaefer and unanimously approved. The meeting was adjourned at 10:55 a.m.

  
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President

  
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Secretary/Treasurer