

**QUARTERLY MEETING OF THE BOARD OF MANAGERS
OF SPECIAL IMPROVEMENT DISTRICT #3
OF THE RIO GRANDE WATER CONSERVATION DISTRICT
September 3, 2020 at 8:00 a.m.
By Zoom/Teleconference**

Present: LeRoy Salazar, President; Nathan Coombs, Vice-President/Secretary/Treasurer; Sam Vance, Manager; Warren Crowther, Manager; Doug Bagwell, Manager; Ruben Sandoval, Manager, and Dwight Martin, Ex-Officio Member.

Staff and Consultants: Pete Ampe, Hill & Robbins; Amber Pacheco, Program Manager; Rose Vanderpool, Program Assistant; Cheryl Anderson, Office Manager; Michael Carson, Database Administrator; and, April Mondragon, Administrative Assistant.

Guests: David Hofmann and Brandon Martin.

Meeting Called to Order

President Salazar called the meeting to order at 8:05 a.m. A quorum was present.

Opening Prayer

President Salazar asked Doug Bagwell to lead the opening prayer.

Approval of the Consent Agenda

President Salazar asked for any amendments or a motion to approve the consent agenda items:

- Agenda
- June 2, 2020-Special Meeting Minutes
- June 2, 2020-Executive Session Meeting Minutes
- June 4, 2020-Quarterly Meeting Minutes
- June 4, 2020-Executive Session Meeting Minutes

A motion was made by Sam Vance to approve the consent agenda. The motion was seconded by Nathan Coombs and unanimously approved.

Public Comment:

President Salazar asked for public comment. Brandon Martin reported on some ideas Water Works has to improve water use efficiencies within the Subdistrict using their nozzles and sprinkler systems. Discussion was held on possible cost-share program with Subdistrict No. 3 and potential federal funding.

Attorney's Report

President Salazar asked for the Attorney's Report. Pete Ampe reported on the tasks he has been working on and provided an update on Subdistrict's No. 1, 2, 4, 5 and 6. Mr. Ampe reported Subdistrict's No. 1, 2 and 3 may re-run their response functions and he provided the due date of Subdistrict No. 6's Annual Replacement plan. Mr. Ampe also highlighted the due date of Subdistrict's No. 4 and 5 Plans of Water Management.

Program Manager's Report

President Salazar asked for the Program Manager's report.

- **Financial Report**

Amber Pacheco presented the most current tracking of expenses due to RGWCD since the formation of the Subdistrict. She also reported on the balance sheet and income statement. Ms. Pacheco provided an update on collections received and reported the Subdistrict had not received any appeals. Nathan Coombs asked how last year went issuing checks right before Christmas and asked if Ms. Pacheco would do the same this year. Ms. Pacheco presented the profit and loss statement and highlighted the details of what was tracked.

A motion was made by Sam Vance to approve the financial report. The motion was seconded by Ruben Sandoval and unanimously approved.

- **Report on Water Replacement Operations and Costs**

Amber Pacheco presented reported on the amount owed to Taos Valley water and provided an update on forbearance agreements being worked on. Nathan Coombs recognized the

value of cooperation and hard work being done. Ms. Pacheco presented the total costs of forbearance agreements on the Conejos River, Rio Grande River, Alamosa River and reported they continue to operate under the Faucette water on the Alamosa. Ms. Pacheco provided an update on conversations held with Subdistrict No. 1 concerning the cost of water and potential Memorandum of Understanding. Sam Vance thanked Ms. Pacheco for all of her hard work.

Presentation of Preliminary 2021 Budget

President Salazar asked for the presentation of the preliminary 2021 budget. Amber Pacheco presented the preliminary 2021 budget and reported she was trying to keep the fees similar to 2019. Ms. Pacheco highlighted the proposed administrative, sustainability and water management expenditures and total proposed revenues. Ms. Pacheco presented the total amount of water in storage, provided the status of contracts with towns and talked about how the towns are calculated.

Executive Session

President Salazar asked for a motion to enter into executive session to receive legal advice concerning the purchase of real property. A motion was made by Nathan Coombs to enter into executive session. The motion was seconded by Sam Vance and unanimously approved.

Mr. Ampe stated the Board was entering into executive session to receive legal advice concerning the purchase of real property. The Board would take no formal action or position.

New Business

President Salazar provided a general summary of the discussions held in the executive session.

David Hofmann asked if the Board was aware of Subdistrict No. 3's mid-term response function projections. Discussion was held on the projected pumping amounts. Ms. Pacheco presented the sustainability averages for Subdistrict No. 3. Pete Ampe reported reaching out to Tim Davis regarding a formal EQIP program and stated he would report back to the Board once he receives more information. Sam Vance requested information on the do's and don'ts of selling water.

Next Meeting

The next quarterly meeting is scheduled for December 3, 2020, beginning at 8:00 a.m.

Adjournment

The meeting was adjourned at 11:41 a.m.



President



Vice-President/Secretary/Treasurer